

# Accounting Technology A.A.S.

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## Area I – Written Composition

Item #	Title	Hours	Grade	Term Completed
ENG 101	English Composition I	3		
ENG 102	English Composition II	3		
	Sub-Total Credits	6		

## Area II – Humanities and Fine Arts

Item #	Title	Hours	Grade	Term Completed
	Humanities/Fine Arts Elective	3		
	Sub-Total Credits	3		

## Area III – Natural Sciences and Mathematics

Item #	Title	Hours	Grade	Term Completed
	MTH 100 or MTH 112 or higher level	3		
	Natural Science and Lab	4		
	Sub-Total Credits	7		

## Area IV – History, Social and Behavioral Sciences

Item #	Title	Hours	Grade	Term Completed
ECO 231	Principles of Macroeconomics	3		
	Sub-Total Credits	3		

## Area V — Pre-Professional, Pre-Major and Electives

<b>Item #</b>	<b>Title</b>	<b>Hours</b>	<b>Grade</b>	<b>Term Completed</b>
ACT 246	Microcomputer Accounting	3		
ACT 249	Payroll Accounting	3		
ACT 253	Individual Income Tax	3		
ACT 256	Cost Accounting	3		
BUS 100	Introduction to Business	3		
BUS 146	Personal Finance	3		
BUS 215	Business Communication	3		
BUS 241	Principles of Accounting I	3		
BUS 242	Principles of Accounting II	3		
BUS 263	The Legal and Social Environment of Business	3		
BUS 276	Human Resource Management	3		
CIS 146	Computer Applications	3		
CIS 147	Advanced Micro Applications	3		
ETP 279	Small Business Management	3		
OAD 243	Spreadsheet Applications	3		
ORI 101	Orientation to College	1		
SPH 106	Fundamentals of Oral Communication	3		
	Sub-Total Credits	49		
		<b>68</b>		