

# Court Reporting - Litigation Assistant Short-Term Certificate

## Advisors - East Broad Campus:

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NOTICE(s): For the short-term certificate as Court Reporting Litigation Assistant, the student must complete the 25 credit hours from the courses listed above. All courses must be approved by the advisor. Admission Requirements: High school diploma or GED, a minimum score of 5 on the English portion and a minimum score of 70 on the reading portion of the ACCUPLACER Placement Test.

This program is offered at the East Broad Campus only.

**Program:** Court Reporting

**Type:** Short-Term Certificate

## Required Courses

<b>Item #</b>	<b>Title</b>	<b>Credits</b>
RTR 110	Realtime Reporting I / Laboratory	5
RTR 115	Realtime Reporting Technology	3
RTR 130	Realtime Reporting II / Laboratory	5
RTR 131	Civil and Criminal Law and Terminology for Real Time Reporters	3
RTR 180	Transcript Preparation for Court Reporters	3
RTR 230	Realtime Application	2
BIO 120	Medical Terminology	3
ORI 101	Orientation to College	1
	Sub-Total Credits	25
	<b>Total credits:</b>	<b>25</b>